



## Make-Up Policy

PSA only offers make-up classes in the following situations:

1. Every student that has pre-paid for 3 months of lessons will automatically get 1 make-up class no questions asked. This means we do not require a note of any kind for the missed class.
2. Doctors excused absence: should your child get sick and miss a day of class; just bring in the doctors note and PSA will work with you to schedule a make-up class.

PSA has a limit of 2 make-up classes every 6 months of continuous classes.

Make-up class times are Tuesdays and Fridays at 4:30 p.m. and 7:00 p.m. only.

Make-up classes must be scheduled and completed within 30 days from the missed class.

Make-up classes may be re-scheduled once. Please call PSA 24 hours before the scheduled make-up to cancel and reschedule.

Make-up classes that are scheduled but missed without notification are lost and may not be rescheduled.

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Print Last, First Name

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Signature

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Date